



COVID 19 Venue Safety Plan

Health and Hygiene Safety Measures at Langtry Walk:

<p>LW and Event Organizers to enforce:</p>	<ul style="list-style-type: none"> → Mandatory masks will be enforced for all workers (while on site incl; property cleaners, management, owner, staff and volunteers) as well as onsite visitors entering the office and other buildings at Langtry Walk. → Masks will also be mandatory outdoors when physical distancing cannot be maintained. → All workers will be required to clean their hands regularly with hand sanitizer or soap and water, including at the start of their shift, before eating or drinking, after touching shared / common items, after using the washroom, after any commercial transactions if contact was made, and at the end of their shifts. → Ensure that all workers (cleaning, staff, management, owner and volunteers) are provided with and trained on the safe use of personal protective equipment [PPE] which may include masks, eye protection and gloves. → Ensure that any shared equipment, machinery and tools, are regularly cleaned and disinfected. → Use appropriate disinfectant solutions, approved by Health Canada, for all cleaning and disinfecting procedures. → Encourage a no-contact policy (e.g. no shaking hands or exchanging business cards, encourage contactless payment and the advance payment of venue deposits by email transfer of funds [ETF]). → Ensure patrons, visitors and invited guests are aware of our safety protocols and physical distancing requirements (2 metres apart) while using or visiting Langtry.
<p>Langtry Walk:</p>	<ul style="list-style-type: none"> → Ensure hand sanitizing stations are made readily available at key locations throughout the venue including entrances to buildings, main office, restrooms etc. with regular use encouraged for all participants. → LW to encourage hand sanitizing and/or washing upon entry into the venue, main office, restrooms etc. → Conduct a thorough cleaning of the venue site, as outlined by public health regulations [prior to, during and post events] → Implement enhanced cleaning and disinfecting protocols with special attention to high-touch surfaces and areas including door handles, restrooms, waste receptacles, counters, seating areas and venue rooms and general surfaces.



LANGTRY
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	<ul style="list-style-type: none"> → Implement appropriate measures for restrooms which may include; install of hand sanitizing stations at entrance/exit of restrooms, publishing the maximum capacity for each restroom. → Open windows/doors whenever possible to make sure the venue is well ventilated. → Manage procedures to address on-site concerns and answer questions from participants, patrons, visitors and invited guests.
LW & Event Organizers:	<ul style="list-style-type: none"> → Post signage outside all entrances to the event stating that individuals with a fever or symptoms of COVID-19, or individuals who have been asked to self-isolate by public health authorities, are restricted from entering the event site(s). → Post signage around the event reminding participants to clean their hands regularly, avoid touching their face, practice respiratory etiquette, wear masks and follow Langtry Walk health and safety protocols. → Implement appropriate measures for restrooms which may include; managing line-ups at the entrance points to the restroom facility, maintaining restroom doors in the open position, increasing the collection and removal of waste receptacles. → Discourage handouts or take away gifts at the event → Clean and disinfect any and all audio-visual equipment after each use, according to the manufacturer's instructions on products and processes to avoid damage. → Manage procedures to address concerns and answer questions from participants, patrons, visitors and invited guests.

Physical Distancing Measures:

Langtry Walk:	<ul style="list-style-type: none"> → Communicate that all venue workers (cleaners, managers, owners, volunteers and staff) practice appropriate physical distancing measures, in accordance with public health regulations. → If a situation occurs outdoors where it is impossible to maintain physical distancing, a mask must be worn by all workers at all times. → Masks are mandatory for all workers indoors, at all times. The venue will provide all of its own workers with masks.
Event Organizers:	<ul style="list-style-type: none"> → Communicate that all participants practice appropriate physical



	<p>distancing measures, in accordance with public health regulations. Masks must be worn by participants, patrons, visitors and invited guests both indoors and outdoors (outdoors - when physical distancing cannot be achieved).</p> <ul style="list-style-type: none"> → The event organizer will provide its participants with masks, and introduce barriers where line-ups might occur. → The event organizer will manage seating in event spaces (where applicable; by zones) to allow participants to practice appropriate physical distancing, in accordance with public health regulations.
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Crowd Control Measures:

<p>Langtry Walk:</p>	<ul style="list-style-type: none"> → Manage entry and exit points to and from the exterior of the buildings in use, in case of an emergency, participants must have access to all emergency exits in the building(s) being used for the event. → Restrict/limit seating in areas to allow for proper physical distancing between participants, patrons, visitors and invited guests. (where applicable; by zones) → Consider how emergency preparedness plans are impacted by COVID-19 public health measures (e.g. building evacuation plans).
<p>Event Organizers::</p>	<ul style="list-style-type: none"> → Manage number of participants, staff, volunteers and their hired workers/vendors on site during set up and dismantling. → Limit the number of participants, staff, volunteers and invited guests at the Venue in accordance with the public health regulations. (where applicable; by zones) → Strategies include: managing the number of people in each zone (see map) and restricting the capacity in the venue to a predetermined percentage of maximum capacity at the time of the event. → Using, where appropriate, directional arrows, to create a logical flow of traffic throughout the venue site, to reduce crossover between participants, patrons, visitors and invited guests. → Where it is not possible to maintain a physical distance of 2 metres, participants, patrons, visitors and invited guests must wear a mask. → Collect participant contact information for the purpose of covid 19 exposure tracing.



Communication Measures:

<p>Langtry Walk:</p>	<ul style="list-style-type: none"> → Communicate in advance of the event to the organizer/client, suppliers, all health, hygiene and safety measures; physical distancing measures; and crowd control measures that they are expected to follow and implement during the event. → Require anyone who has symptoms, traveled out of the country or may otherwise be at risk to stay home or not attend the event. → Collect visitor contact information for the purpose of covid 19 exposure tracing. → Should there be a potential case or suspected exposure to COVID-19 at Langtry Walk, the local Public Health Unit will be contacted immediately to ensure appropriate measures are taken.
<p>Event Organizers:</p>	<ul style="list-style-type: none"> → Communicate in advance to participants, patrons, visitors and invited guests; all health, hygiene and safety measures; physical distancing measures; and crowd control measures that they are expected to follow and implement during the event. → Display signage throughout the venue site to communicate the most important health, hygiene and safety guidelines, as well as physical distancing guidelines of 2 metres apart. → Consider making announcements about the importance of maintaining physical distance and the importance of washing and sanitizing hands. → Communicate with participants, patrons, visitors and invited guests; in advance - through email, social media channels etc - key pieces of information, including updates from health organizations about updated policy; health, hygiene and safety guidelines; physical distancing guidelines; and crowd control guidelines. → Inform participants that they must comply with all regulations of both the venue and the event organizer or they risk being asked to leave the property. → If there is a potential case or suspected exposure to COVID-19 during the event; symptomatic participants, event organizers, patrons, visitors or invited guests will be required to leave the premises immediately (to go home and self isolate) and the local Public Health Unit and the Operations Manager/ Owner of Langtry Walk will be contacted immediately.



We have assessed the main risks and high-touch points at Langtry Walk and have implemented protocols to reduce the potential transmission of COVID-19 at our venue. We are committed to maintaining open communication with our staff, volunteers, invited guests and rental groups about these protocols via email, our website and social media. Our goal is to provide our visitors and guests with a safe place where we can bring our community together, while safely staying apart.

Grand Hall **Zone 1** | Harvest Room **Zone 2** | The Trestle **Zone 3** | The Wood Shed **Zone 4**

